

Steger-South Chicago Heights Public Library District
Board of Trustees
Minutes of the September 20, 2020 Regular Meeting

President Thurmond called the meeting to order at 7:07 pm

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Joyce, Nyhanna, Stanton, Stewart, Thurmond

Absent:

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None

MINUTES:

Trustee Nyhanna made a motion, and Trustee Holecek-Sherman seconded the motion to approve the minutes from the August 20, 2020 Regular meeting as presented. Upon a voice vote, the motion passed.

Trustee Stanton made a motion, and Trustee Holecek-Sherman seconded the motion to approve the minutes from the August 20, 2020 Budget & Appropriations meeting. Upon a voice vote, the motion passed.

CORRESPONDENCE:

Trustees reviewed a Thank You card from Anne Lueling and a Thank You card from Andrea Sherman-Holecek.

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Joyce seconded that the Board approve the September 2020 Claims list for \$9,675.36, the Petty Cash for \$473.24, the Debit Card for \$3,761.26 and the IMRF for \$1,336.41 (Library = \$969.43 and Employee = \$366.92). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Nyhanna, Stanton, Stewart, Thurmond

Nays: 0

Absent: 0

LIBRARIAN REPORT:

LIBRARIAN'S REPORT

August 2020

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates.

BUILDING MAINTENANCE:

Quality Alarms sent out a technician to update our alarm panel and replace backup batteries that lost power following our series of power outages.

PERSONNEL:

None

PROGRAMS:

We offered 3 Children's Programs online this month with 54 total attendees.

We offered 8 Adult Programs online this month with 666 total attendees. Our most popular offering continues to be **Easy Peasy Recipes** on Facebook.

OTHER:

I plan to be out of town September 28-October 9, and respectfully request October's board meeting be rescheduled for a week later than usual, from October 15th to October 22nd instead.

Meetings:

I attended the following:

- Zone 5 Meeting August 21st

OLD BUSINESS:

None.

NEW BUSINESS:

The library will apply for the Will County Cares Act Grant for reimbursement for COVID-19 expenses.

TRUSTEE DISCUSSION:

None.

ADJOURMENT:

Trustee Joyce made a motion and Trustee Nyhanna seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 7:43 pm.

Secretary's Signature