

Steger-South Chicago Heights Public Library
Board of Trustees
Minutes of the July 16, 2020 Regular Meeting

President Thurmond called the meeting to order at 7:06 pm

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Absent:

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Stewart seconded the motion to approve the minutes from the June 18, 2020 Regular meeting as presented. Upon a voice vote, the motion passed.

Trustee Holecek-Sherman made a motion, and Trustee Fiorenzo seconded the motion to approve the minutes from the July 9, 2020 Policy Committee meeting. Upon a voice vote, the motion passed.

CORRESPONDENCE:

- The library received a Thank You card from Patricia Stroube.
- Anne Luering tendered her letter of resignation from the SSCHPLD Board of Trustees.
- Two individuals, Joy Nyhanna and Lisa M. Stanton, submitted Letters of Interest for the trustee vacancies.

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Stewart seconded that the Board approve the July 2020 Claims list for \$8,164.67, the petty cash for \$137.32, the debit card for \$1,888.76 and the IMRF for \$1,336.41 {(Library (\$969.49) + Employee (\$366.92)}. Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Nays: 0

Absent: 0

LIBRARIAN'S REPORT:

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates. He continues to reconfigure some of our laptops for staff use and others for future patron use. He also replaced our old server with another refurbished server he found at a reduced cost (\$307.00).

BUILDING MAINTENANCE:

None

PERSONNEL:

All staff returned to the library on June 22.

Jess Rodrigues applied for and was awarded a grant totaling just under \$1,000 allowing the library to purchase circulating science kits. Some topics include Astronomy, Building & Design, and Music.

PROGRAMS:

Website: **999** total visits

FaceBook: Average of **304** people reached each day in June. The videos posted by the library have been viewed **1100** times.

Beanstack: We have had over **100** participants in our Summer Reading Program so far this year. **26** children are actively participating and have logged **7,682** minutes of reading. **12** adults are actively participating and have logged **9,995** total minutes.

1,000 Books Before Kindergarten: **9** active users.

OTHER:

I attended the following:

- SWAN Quarterly on June 4
- RAILS Update on June 4
- Policy Committee on June 11
- SLAM on June 12
- Zone 5 on June 19
- Kiwanis on June 30

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Trustee Luering made a motion and Trustee Holecek-Sherman seconded the motion to approve revisions to the Circulation Policy. After a voice call, motion carried.

Trustee Holecek-Sherman made a motion and Trustee Stewart seconded the motion to pass Ordinance 20-05: Ordinance Listing the Board of Trustees of SSCHPL by Name, Address, Office, and Term. Upon a voice call, motion carried.

Ordinance 20-06: Budget and Appropriation Ordinance was reviewed.

Trustee Fiorenzo made a motion and Trustee Joyce seconded the motion to renew the TBS Service Agreement. Upon a voice call, motion carried.

The letter asking the Village of South Chicago Heights for TIF reimbursement for sealcoating was reviewed.

The ALA Library Stabilization Fund Act was reviewed.

TRUSTEE DISCUSSION:

Trustees all expressed heartfelt gratitude and appreciation for Trustee Luering's longtime service on the board. It was agreed the library will host an event commemorating Trustee Luering sometime in the future.

Trustees discussed the possible refinance of the current mortgage loan.

ADJOURNMENT:

Trustee Luering made a motion and Trustee Stewart seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 7:45 pm.

Secretary's Signature