

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the June 20, 2019 Regular Meeting

President Thurmond called the meeting to order at 7:06 pm

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Luering, Thurmond

Absent: Joyce, Stroube, Stewart

Also Present: Jennifer Cutshall, Library Director; Juanita Urban, Patron.

PUBLIC COMMENTS:

None

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Fiorenzo seconded the motion to approve the minutes from the May 16, 2019 Regular meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

The library received a Thank You card from Terry Fiorenzo for the gift card given for his birthday.

O'Neill & Gaspardo sent a Letter of Engagement to be signed for the 2018-2019 Fiscal Year audit.

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Fiorenzo seconded that the Board approve the May 2019 Claims list for \$11,681.00, the petty cash for \$879.54, the debit card for \$1,608.05 and the IMRF for \$1,452.58 {(Library (\$996.75) + Employee (\$455.83)}. Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Luering, Thurmond

Nays: 0

Absent: Joyce, Stroube, Stewart

LIBRARIAN'S REPORT:

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates.

BUILDING MAINTENANCE:

No new issues.

PERSONNEL:

Our two new part-time Circulation Clerks, Lauren Ruffolo and Dominique Vazquez, continue to do well.

PROGRAMS:

May Programs

We had 6 Adult Programs, with 55 people attending them. The most popular program was "Breakfast Bingo" which had 10 attendees.

We had 4 Teen programs, with 8 people attending them. "Adulting 101: Etiquette" was the most popular program.

We had 7 Children's programs with 83 people attending them. Our most popular children's event was "Little Readers Storytime," which had over 17 participants. Messy Play also deserves a mention, with 10 participants.

We had 3 Family Programs and "Sweets with Mom" was the well-attended, with 18 participants.

OTHER:

Meetings: I attended 1 Friends' meeting, 1 Kiwanis meeting, 1 Zone 5 meeting, and the Columbia School Reality Store event. Additionally, I met with Theresa Herschberger from Old Plank Trail to go over our current insurance coverage, as well as with Jamie Paicely, who was kind enough to assist me in preparing the budget for the next fiscal year.

Exhibit Case: The Park Forest Stamp Club maintained a seasonal display featuring stamp collecting materials titled "Spring into Stamps."

COMMITTEE REPORTS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Trustee Holecek-Sherman made a motion and Trustee Luering seconded the motion to pass Ordinance 19-01: Ordinance to Levy and Assess a Tax for Building and Maintenance Purposes. After a voice call, motion carried.

Trustee Luering made a motion and Trustee Holecek-Sherman seconded the motion to pass Ordinance 19-02: Ordinance of the Steger-South Chicago Heights Public Library District of Cook and Will Counties setting Meeting Times and Dates. After a voice call, motion carried.

Trustee Luering made a motion and Trustee Holecek-Sherman seconded the motion to pass Ordinance 19-03: Authorization of Non-Resident Cards. After a voice call, motion carried.

Ordinance 19-06: Budget and Appropriations Ordinance was reviewed. It will be available for public inspection starting on July 8th. There will be a special meeting for the Budget and Appropriations Hearing on August 15th at 7:00pm.

TRUSTEE DISCUSSION:

Trustee Luering updated the board on matters concerning School District, including the hiring of new Superintendent, Dr. David T. Frusher, new Director of Teaching and Learning, Jan Lenci, and new Columbia Central Principal Bruce Nieminski, and Assistant Principal, Breanne Oliver. Additionally, the district will begin implementing early release every Wednesday during the upcoming school year and the library will be coordinating with them in order to provide programming to students on these afternoons.

ADJOURNMENT:

Trustee Holecek-Sherman made a motion and Trustee Fiorenzo seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 7:58 pm.

Secretary's Signature