

Steger-South Chicago Heights Public Library
Board of Trustees,
Minutes of the February 20, 2020 Regular Meeting

President Thurmond called the meeting to order at 7:05 pm

ROLL CALL:

Present: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Absent: Stroube

Also Present: Jennifer Cutshall, Library Director

PUBLIC COMMENTS:

None

MINUTES:

Trustee Holecek-Sherman made a motion, and Trustee Joyce seconded the motion to approve the minutes from the January 16, 2020 Regular meeting as presented. Upon a voice vote, the motion passed.

CORRESPONDENCE:

None.

FINANCIAL REPORT:

Trustee Holecek-Sherman made a motion and Trustee Stewart seconded that the Board approve the January 2020 Claims list for \$16,219.89, the petty cash for \$1,302.63, the debit card for \$4,235.12 and the IMRF for \$1,962.04 (Library = \$1,423.36 and Employee = \$538.68). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Nays: 0

LIBRARIAN REPORT:

January 2020

AUTOMATION:

Carlos came in and did the regularly scheduled maintenance and updates.

BUILDING MAINTENANCE:

None

PERSONNEL:

None

PROGRAMS:

January Programs

We had 6 Adult Programs, with 47 people attending them. The most popular program was Breakfast Bingo with 15 participants.

We had 8 Children's Programs, with 81 patrons attending them. Most popular was Little Artists, with 9 kids participating.

We had 3 Family Programs, with 31 people in attendance. Family Bingo was the biggest hit, with 23 patrons joining in.

OTHER:

Meetings:

I attended the following:

- SLAM at Crete Library on January 10
- Kiwanis on January 14
- Zone 5 at Flossmoor Library on January 17

COMMITTEE REPORTS:

The Policy Committee met to discuss the Circulation Policy. They plan to meet again next month.

OLD BUSINESS:

None

NEW BUSINESS:

Trustee Joyce made a motion and Trustee Holecek-Sherman seconded the motion to go into Closed Session at 7:50 pm. Upon a voice call, motion carried.

Trustee Luering made a motion and Trustee Joyce seconded to go back to Open Session at 8:27 pm. Upon a voice call, motion carried.

Trustee Holecek Sherman made a motion and Trustee Joyce seconded giving the Director a 5% raise, to be paid retroactively from December 17, 2019, and to increase her Health Benefit coverage to 100%, should she choose to enroll. Upon a roll call vote, the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Thurmond

Nays: 0

Absent: Stroube

TRUSTEE DISCUSSION:

Trustee Luering suggested updates and changes to be made to the current Director's Performance Evaluation form. Trustees discussed some issues with newsletter delivery in South Chicago Heights. The Director said she would look into this further.

ADJOURNMENT:

Trustee Joyce made a motion and Trustee Luering seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:47 pm.

Secretary's Signature