

Steger-South Chicago Heights Public Library District  
Board of Trustees  
Minutes of the September 18, 2019 Regular Meeting

President Thurmond called the meeting to order at 7:04 pm

**ROLL CALL:**

Present: Fiorenzo\*, Holecek-Sherman, Joyce, Luering, Stewart, Stroube, Thurmond

Absent: 0

\*Trustee Fiorenzo arrived late at 7:30 pm

Also Present: Jennifer Cutshall, Library Director; Amanda, Dobrzynski Accounting

**PUBLIC COMMENTS:**

None

**MINUTES:**

Trustee Holecek-Sherman made a motion, and Trustee Stewart seconded the motion to approve the minutes from the August 15, 2019 Regular meeting as presented. Upon a voice vote, the motion passed.

Trustee Holecek-Sherman made a motion, and Trustee Stewart seconded the motion to approve the minutes from the August 15, 2019 Budget and Appropriations meeting. Upon a voice vote, the motion passed.

**CORRESPONDENCE:**

Letter from Steger Firefighter's Association regarding upcoming annual fundraiser.

**FINANCIAL REPORT:**

Trustee Holecek-Sherman made a motion and Trustee Luering seconded that the Board approve the August 2019 Claims list for \$9,997.24, the Petty Cash for \$644.76, the Debit Card for \$2,838.48 and the IMRF for \$1,853.03 (Library = \$1,271.55 and Employee = \$581.48). Upon a roll call vote the motion passed.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Luering, Stewart, Stroube, Thurmond

Nays: 0

Absent: 0

**LIBRARIAN REPORT:**

**LIBRARIAN'S REPORT**

**August 2019**

**AUTOMATION:**

Carlos came in and did the regularly scheduled maintenance and updates. Additionally, he suggested we begin thinking about replacing our server (please see attached recommendation).

**BUILDING MAINTENANCE:**

None

**PERSONNEL:**

None

**PROGRAMS:**

August Programs

We had 5 Family Programs, with 139 people attending them. The most popular program was the Movie in the Park, which had a total of 82 people attend. Chickens in the City also had a good showing, with 20 participants.

We had 2 Teen programs, with 3 people attending them. We also had 7 volunteers for the month.

We had 4 Children's programs with 34 people attending them. Our most popular children's event was Little Readers Storytime, which had 25 children that participated throughout the month.

We had 5 Adult Programs with 102 people attending them. There were 73 people that participated in Geocaching this year.

**OTHER:**

I am happy to report ARSL has refunded the cost of my registration to this year's conference.

**COMMITTEE REPORTS:**

None.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Trustee Fiorenzo made a motion to approve the bid from Black Magic Sealcoating for the sealcoating and striping of the parking lot in the amount of \$2,496.00. Trustee Holecek-Sherman seconded. Upon a roll call, motion carried.

Ayes: Fiorenzo, Holecek-Sherman, Joyce, Lueling, Stewart, Stroube, Thurmond

Nays: 0

Absent: 0

**TRUSTEE DISCUSSION:**

Trustees discussed the presentation by Amanda from Dobrzynski Accounting and Friends of the Library fundraising efforts.

**ADJOURNMENT:**

Trustee Holecek-Sherman made a motion and Trustee Stroube seconded to adjourn the meeting. Upon a voice vote the motion passed. The meeting was adjourned at 8:30 pm.

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Secretary's Signature